



Idaho Institute of Christian Education
822 Elm St.
Moscow, ID 83843

ABOUT US

The Idaho Institute of Christian Education (The Center) is an ecumenical Christian campus ministry serving University of Idaho students, staff, and community. **The Center** (*also referred to as "The Campus Christian Center"*) is located across from the university's beautiful Hello Walk, and is supported by the mainline churches of the Moscow-Pullman area: American Baptist, Disciples of Christ, Episcopal, Lutheran (ELCA), Presbyterian, United Church of Christ and United Methodist.

Established in 1938, **The Center's** purpose is to convey God's love, Jesus's compassion, and the Spirit's guidance throughout our community of students, faculty and staff. **The Center** welcomes students and others into an inclusive, connective community setting, and engages them in educational and service opportunities, worship, and spiritual/faith formation activities and events. **The Center** fosters meaningful interfaith dialogue and stirs students to think deeply about the Christian response to justice issues in our aching world.

The Center's purpose, people and partnerships reflect its life-giving and hopeful vision: *Come from anywhere and find the peace of Christ: Sanctuary, Shalom & the Sacred.*



Idaho Institute of Christian Education (IICE)

JOB DESCRIPTION

Job Title: Interim Director of the Campus Christian Center

(The Campus Christian Center is also referred to as 'The Center')

Job Responsibilities:

- Guide the Campus Christian Center's Board of Directors (and other interested contributors) in a visioning/re-imagining process to discern and determine paths toward a renewed, fruitful, relevant, meaningful Christian campus ministry for University of Idaho students & staff.
- Provide campus ministry program support and coordination— both at The Center (on-site), and via online and social media platforms. The successful candidate might share these responsibilities with others who bring specific knowledge & skill sets— but the Interim Director will assist and advise us as both on-site & online strategies are considered & implemented. The successful candidate may live in a location other than Moscow, Idaho, and so will coordinate from a distance.
- Encourage cooperating church congregations to contribute to the development and strengthening of all aspects of the campus ministry.
- Demonstrate talent and experience in community-building, creativity, adaptability, problem solving, innovative thinking & action, easiness with change.
- Demonstrate technological skills to enable communication via assorted social media outlets.
- Meet regularly with The Moscow Food Co-op (present in our building & an important ally), with the Dean of Students Office, and with other key persons in the local communities.

Note: *This is our attempt to describe the nature of the work for the Interim Director in this time of COVID-19. Additional modifications may be required as the pandemic changes.*



Application for Ministry Director at the Campus Christian Center

PERSONAL PROFILE

First Name: _____ Birthdate: _____
Last First MI

Mailing Address: _____

Primary Phone: _____ Email: _____

Can you receive calls at work? Yes No Work Phone: _____

Best time to reach me: _____ Best Method: Email Phone

Current Employer: _____ Position: _____

Do you have a current CPR Certification? Yes No If Yes, expiration date: _____

Do you have a current 1st Aid Certification? Yes No If Yes, expiration date: _____

MINISTRY HISTORY AND PROFILE

Do you have any association with the Campus Christian Center? Yes No

Describe that association: _____

Do you regularly attend a church in the Moscow community or elsewhere? Yes No If Yes, where? _____

Please describe your previous and/or current ministry involvement at the Campus Christian Center or other ministry setting:

Describe your previous experience, education, and training in Campus ministry or related ministry:

Describe your administrative experience such as supervising volunteers or employees:

Describe your experience with social media and virtual communications:

Please read questions carefully. Answer each question as completely and honestly as possible. Please answer using additional paper.

1. What motivates you to apply for this position with the Campus Christian Center and the Idaho Institute of Christian Education at the Campus Christian Center ?
2. Please provide a brief description of your faith journey and a brief statement of faith.
3. What excites you about leading the ministry of the Idaho Institute of Christian Education at the Center?
4. What do you consider your strengths and weaknesses to be?
5. Is there anything else you would like to add?

EMPLOYMENT, PERSONAL REFERENCES, AND CRIMINAL HISTORY

Please list your last three employers. Please give complete information including address and working phone numbers.

1. Employer _____
Supervisor _____
Address _____ Work Phone _____
Position _____ Dates _____
Responsibilities _____

2. Employer _____
Supervisor _____
Address _____ Work Phone _____
Position _____ Dates _____
Responsibilities _____

3. Employer _____
Supervisor _____
Address _____ Work Phone _____
Position _____ Dates _____
Responsibilities _____

Please provide three personal references, including if possible one who is currently or has recently served in this church or church most recently served or attended (Please no relatives).

1. Name _____
Address _____
Relationship _____ Phone _____

2. Name _____
Address _____
Relationship _____ Phone _____

3. Name _____
Address _____
Relationship _____ Phone _____

Have you been accused, rightly or wrongly, of child abuse or neglect? Yes No

If yes, please explain:

Have you in the past or are you currently using any illegal substances or abusing alcohol? Yes No

If yes, please explain.

Have you been arrested or convicted for any criminal act more serious than a traffic violation? Yes No

If yes, please explain.

Have you ever had a serious traffic violation? Explain

RELEASE AND CONSENT STATEMENT

I agree to complete the "Background Investigation Consent" form and understand that a criminal background check will be done and a motor vehicle report will be ordered if I will drive for children and youth programs.

Moreover, I hereby release, defend, and hold harmless the Campus Christian Center and the Idaho Institute of Christian Education, its officers, trustees, board members, member denominations, employees, agents, representatives, members and/or volunteers, from any and all liability, damages, suits, claims, and/or actions as a result of my negligent actions or activity (passive or active) while doing work for this organization.

I understand that the information gathered would be held strictly confidential and therefore, I waive any and all rights that I may have to inspect any and all information provided about me by any person, church, and/or organization.

I agree to obey and comply with any and all safety and health rules, procedures, conducts and reasonable orders from the Officers of the Board, Board approved supervisors, and other leadership designated by the Board of Directors. I also agree to refrain from any and all unscriptural conduct in the performance of my services on behalf of the IICE organization.

I agree that any misleading information I gave on this application will give the Campus Christian Center and the Idaho Institute of Christian Education grounds for my immediate dismissal.

The undersigned applicant hereby covenants that in the event any provision, clause, statement, paragraph, and/or word of this release and consent statement is held invalid and/or unenforceable by any competent jurisdiction, then the remainder part of this release and consent statement shall continue to be valid and enforceable.

I HEREBY STATE THAT I HAVE READ CAREFULLY THE ENTIRE RELEASE AND CONSENT STATEMENT AND UNDERSTAND THE CONTENT THEREOF. I UNDERSTAND THAT THIS IS A LEGALLY BINDING DOCUMENT AND I AM AFFIXING MY SIGNATURE ON IT OF MY OWN FREE WILL:

Signature _____ Date: _____

Printed name: _____

Applicant Instructions:

When you have completed this application, mail or email it, along with your resume to:

Rev. Debbie Sperry – pastor@moscowfirstumc.org

(208) 882-3715

The Campus Christian Center

ATTN: Rev. Debby Sperry

822 Elm Street, Moscow, ID 83843